COTUTELLE AGREEMENT

BETWEEN

## THE UNIVERSITY OF BREMEN

## AND

THE [**PARTNER UNIVERSITY**]

The **UNIVERSITY OF BREMEN**,

 represented by its Rector

Bibliothekstrasse 1, 28359 Bremen, Germany,

and the [**PARTNER UNIVERSITY**]**,**

represented by [FUNCTION],

 [ADDRESS OF PARTNER UNIVERSITY]

agree to jointly supervise the doctoral studies of

[**NAME OF DOCTORAL STUDENT**],

**ARTICLE 1**

The doctoral studies of [NAME OF DOCTORAL STUDENT] with the working title:

[WORKING TITLE OF DOCTORAL STUDIES]

will be supervised by the following faculty members:

1. [NAME OFSUPERVISOR], University of Bremen
2. [NAME OF SUPERVISOR], [NAME OF PARTNER UNIVERSITY]

**ARTICLE 2**

When accepted as a doctoral candidate at both universities, [NAME OF DOCTORAL STUDENT] should matriculate at both universities as provided by their respective governing laws. The doctoral student will pay the tuition fees at one university only. The tuition fees will be charged at [NAME OF HOME UNIVERSITY]. During the time the doctoral student officially matriculates as a doctoral student at the University of Bremen he/she has to pay the fee for services of the Studentenwerk[[1]](#footnote-1), the fee for the student body and the fee for the obligatory public transport ticket for students. If and to the extent to which the doctoral candidate is obliged - according to the respective doctoral regulations - to file an application for “acceptance” as a doctoral candidate to the doctoral committee (“Annahme als Doktorand”), [HE/SHE] shall file [HIS/HER] application within twelve months after signature of this agreement provided [HE/SHE] has not already been accepted by the doctoral committee.

**ARTICLE 3**

(1) [HIS/HER] doctoral studies shall be conducted and completed within three years. Doctoral work will take place at both universities. The respective periods of residence will be coordinated with both supervisors. The minimum duration of residence at one university shall ordinarily be one year.

(2) [NAME OF DOCTORAL STUDENT] shall be responsible for covering the costs of his own housing and support. The contracting parties mutually agree to assist [NAME OF
DOCTORAL STUDENT] in finding suitable housing.

**ARTICLE 4**

The dissertation will be submitted at both universities in the [ENGLISH / GERMAN / LANGUAGE OF PARTNER UNIVERSITY] language together with a brief summary in [GERMAN / LANGUAGE OF PARTNER UNIVERSITY].

**ARTICLE 5**

(1) Not later than by the completion of the dissertation the contracting parties will enter into an agreement proposed by the supervisors concerning

1. the appointment of committees,
2. the time, place and language of the dissertation defense colloquium, and
3. the composition of the supervisory committee.

(2) The university at which the dissertation defense takes place is in charge of conducting the further proceedings.

(3) Each university shall nominate one faculty referee for the dissertation. Supervisors may also be appointed as faculty referees.

(4) The supervisory committee shall be composed of the supervisors and an equal number of additional members from both universities who may also be the faculty referees.

(5) The conduct of the colloquium shall be otherwise governed by the rules of the university in charge.

**ARTICLE 6**

The supervisory committee decides whether the proceedings have been successfully conducted. It prepares a report on the proceedings in both languages that contains an evaluation of the doctoral performance as governed by the respectively applicable rules. The report shall be signed by all members of the supervisory committee. A copy shall be provided for the partner university.

**ARTICLE 7**

(1) If the proceedings have been successfully conducted as provided by the respective regulations at each university, the contracting parties shall jointly award [NAME OF DOCTORAL STUDENT] a doctoral degree; accordingly [NAME OF DOCTORAL STUDENT] shall receive the degree “[FULL TITLE]“ of the University of Bremen and the degree “[FULL TITLE]” of the [NAME OF PARTNER UNIVERSITY]. Both universities shall issue a certificate with reference to the joint nature of the proceedings.

(2) The certificate will not be issued until [NAME OF DOCTORAL STUDENT] demonstrates that the dissertation has been published.

**UNIVERSITY OF BREMEN** [**PARTNER UNIVERSITY**]

**Date: Date:**

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Prof. Dr.-Ing. Bernd Scholz-Reiter, [NAME, FUNCTION]

Rector

**Date: Date:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[NAME], Supervisor [NAME], Supervisor

**Date: Date:**

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[NAME], Chair of the responsible [NAME], Doctoral Student

Doctoral Committee at University of Bremen

1. « Studentenwerk » is an organisation at all German universities providing social, financial and cultural support for students [↑](#footnote-ref-1)